

Name \_\_\_\_\_ Student ID # \_\_\_\_\_  
(Last name) (First name)

Status: Sophomore \_\_\_\_\_ Major: \_\_\_\_\_  
Junior \_\_\_\_\_  
Senior \_\_\_\_\_

The pass-fail option is not permitted in courses required for the major, minor, or in courses used to fulfill General Education requirements. If a student has taken a course for pass-fail that is subsequently needed to fulfill major departmental, minor, or General Education requirements, when he or she enters the senior year, the grade will be changed to the letter grade initially earned.

The option of being graded on a pass-fail basis is open to students of sophomore, junior, and senior status. The pass-fail option is granted at the student’s official request to the Registrar. A student wishing to exercise the pass-fail option must do so during the first 5 weeks of classes. Once made, this decision is irrevocable. To be on the Dean’s List, a student must have achieved a semester index of at least 3.50 for 4 or more letter-graded units and have no incomplete grades or P/F for the semester on their transcript.

No more than a total of 4 units, or a proportionally smaller number of transfer students, may be taken under the pass-fail option by any student. Under the pass-fail system of grading, performance at levels graded as “A” through “D” will classify as pass and only the grade “F” as fail, in accordance with the provisions of the *Wagner College Bulletin*.

I wish to change the status of the following course to PASS/FAIL:

Semester and Year: Fall 20 \_\_\_\_\_  
Spring 20 \_\_\_\_\_  
Summer 20 \_\_\_\_\_

Course Number: \_\_\_\_\_ Section Number: \_\_\_\_\_ Title: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

Telephone number: \_\_\_\_\_

UPON COMPLETION, PLEASE FORWARD THIS FORM TO REGISTRAR.

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OFFICE USE ONLY

Date Received \_\_\_\_\_

Change processed by \_\_\_\_\_