

**Eleanor Pierce**  
1 Campus Road, Box 9999  
Staten Island, NY 10301

May 28, 2015

Gloria Petunia, Principal  
P.S. 321  
1 School Road  
Staten Island, NY 10301

Dear Ms. Petunia,

As a dual Special Education and Psychology major at Wagner College, I was happy to learn that P.S. 321 is hiring special needs teachers for the 2015-2016 school year. I believe that my student teaching experience, combined with my growing knowledge of Common Core State Standards, will make me an outstanding candidate for teaching at P.S. 321.

I have always loved working with children, and my experience this spring as a student teacher at P.S. 12 has confirmed my desire to become an educator. I was assigned to a 5th grade classroom, where I taught a poetry unit as part of the Language Arts curriculum. In addition, I worked one-on-one with a student for whom English is a second language. While the student knew enough English for basic communication, he was very unsure of himself when it came to reading and writing. We worked together extensively over a period of 15 weeks, at the end of which he showed outstanding progress in reading aloud and in writing short essays. He was able to join the regular reading group towards the end of our work together, and I fully expect that he will continue to improve his language skills in the group setting.

At Wagner, I have maintained a 3.9 cumulative GPA while remaining active in various clubs and organizations on campus, including Student Government Association and Wagner Cares. I believe that extracurricular activities are an important supplement to education, and I am looking forward to getting involved as a facilitator for one of the after-school clubs offered at P.S. 321.

With my successful academic track record and student teaching experience, I believe that I will be a valuable asset to the faculty at P.S. 321. I have enclosed my resume for your review, and I look forward to the opportunity to discuss my credentials with you. Thank you for your consideration.

Sincerely,

Eleanor Pierce